

DRAFT

Minutes of the meeting of the
Woking JOINT COMMITTEE
held at 6.00 pm on 7 December 2016
at Woking Borough Council Civic Offices, Gloucester Square, Woking GU21
6YL.

Surrey County Council Members:

- * Mrs Liz Bowes (Chairman)
- Mr Ben Carasco
- * Mr Will Forster
- * Mrs Linda Kemeny
- * Mr Saj Hussain
- * Mr Colin Kemp
- Mr Richard Wilson

Borough / District Members:

- Cllr John Bond
- * Cllr Deborah Hughes
- * Cllr Ian Johnson
- * Cllr Beryl Hunwicks
- * Cllr Melanie Whitehand
- * Cllr John Kingsbury (Vice-Chairman)
- Cllr Graham Chrystie

* In attendance

Notes from Open Public Questions

45/16 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Mr Carasco, Mr Wilson, Cllr Bond and Cllr Chrystie.

46/16 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes from the last meeting held on 21 Setpember 2016 were agreed and signed.

47/16 DECLARATIONS OF INTEREST [Item 3]

Cllr Hughes declared a personal interest in Item 7.

**48/16 SURREY FIRE AND RESCUE SERVICE ANNUAL REPORT 2015-16
(SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 10]**

[Cllr Johnson arrived]

ITEM 2

The Borough Commander for Woking introduced the Fire and Rescue Annual Report.

Members welcomed the report and the following points were highlighted during the discussion:

1. It is hard to tell the cause of the fires on the heath, but it is suspected that they are being caused by young people, and those making camp fires to keep warm. They are discussed monthly at JAG and action taken as appropriate. Bicycles have been purchased to enable volunteers to patrol the heathland in the spring/summer months as a preventative measure.
2. The facilities at the new Fire Station are excellent and will enable more community related work to be carried out at the station including Fire Fighter for a day.
3. The 'green wave' has just been installed which will give the fire engines green light access through the traffic signals in Woking when exiting the Fire Station.
4. The co-responding trial where Fire Fighters are trained as paramedics to respond to 999 calls is very positive. It is a national trial that will be assessed in February 2017. It is likely that the number of calls that the Fire Service respond to will increase, especially with the closing of Knaphill Ambulance Station.

RESOLVED

Woking Joint Committee:

- (i) Recognised the achievements of the borough teams within Woking Borough and support their commitment to further improve initiatives to reduce risk and make Woking Borough safer
- (ii) Recognised the collaborative work undertaken by SFRS within the Borough for co-responding with SECAM, Gaining entry at incidents to free up Police time and resources, and assisting Police in search for high risk missing persons.

49/16 PETITIONS [Item 4]

In accordance with Standing Order 14.1, the Committee received this petition which requested pedestrian countdown lights to be installed at the Victoria Way crossing near the WWF building.

Mrs Briggs introduced the petition on behalf of the 36 petitioners and explained that pedestrians have to cross five lanes of traffic at this crossing. The petition was started after a number of near misses, including an old lady who did not have sufficient time to cross the road. It was noted that pedestrians have nine seconds to cross which is not considered long enough for older people. It was felt that countdown lights would be a good solution to help an aging population.

The response was tabled and the following comments were made:

1. Last year there was a programme of works to introduce sensors at a number of points across the borough to extend crossing time and it was agreed to check whether it would be possible to introduce sensors at this location.
2. Due to the staggered crossing it was noted that countdown timers were not the best option, but there were other possible options that could be looked at.

The petitioner was reassured that local members were aware of the issue and there was a way forward at looking at improved safety of the crossing.

RESOLVED

To note the officer comment and request that the Divisional Member liaises with Traffic Signals and the petitioner after the meeting regarding the review of the inter-green timings related to this crossing and to see whether it is possible to get a pedestrian sensor installed at the crossing.

50/16 WRITTEN PUBLIC QUESTIONS [Item 5]

Two public questions were received and tabled. A copy of the questions and answers are annexed to these minutes. Regarding the first question, it was noted that a letter would be sent to residents shortly updating them on the Woking Parking Review.

51/16 WRITTEN MEMBER QUESTIONS [Item 6]

Four member questions were received and tabled. A copy of the questions and answers are annexed to these minutes. The supplementary question and response is set out below:

Question 4:

What is the timescale for the applications that have been submitted and what actions will be taken to alleviate the problem?

Officers explained that there are a number of issues being looked at in the Rive Catchment. The Catchment is being modelled to enable officers to look at the different variables that affect flooding. This modelling is due to be completed by the end of March 2017. Once it is complete, officers will look at possible engineering options to mitigate the risk of flooding in the catchment – this will be done in partnership with the Environment Agency, Thames Water, Surrey County Council and Woking Borough Council.

It was agreed that Jonathan Lord MP would be informed about the bids and asked to support the applications.

An item will be added to the forward programme for June for an update on possible interventions.

52/16 HEALTH AND SOCIAL CARE INTEGRATION (FOR INFORMATION) [Item 7]

Cllr Hughes and Cllr Johnson both declared a personal interest in this item.

Mrs Helyn Clack, Surrey County Council Cabinet Member for Wellbeing and Health gave a presentation on Health and Social Care Integration. This is where health, social and community care commissioners and providers are all working together to design and deliver services centred around people, not organisational boundaries.

In Woking this is being taken forward through the Surrey Heartlands Sustainability and Transformation Plan (STP) which focuses on health and wellbeing, care and quality and finance and efficiency. The wide ranging plans cover a range of services from cancer services/pathways, out of hospital services and prevention to the use of the public sector estate.

The Borough Council is supportive of the direction of travel. They are working closely with the North West Clinical Commissioning Group and Adult Social Care and have identified a number of joint opportunities.

In relation to the STP, general information about the plans is included in a newsletter which will be circulated to committee. The Borough Council is involved in the consultation around work plans and will be involved in working up the detail of the plans, and will also be working with the North West Surrey Clinical Commissioning Group to put together a communication strategy early in the New Year.

The Woking Health and Wellbeing Action Plan is currently being revised to include the workstreams from the STP, and will be brought to the Joint Committee in March 2017.

Public comments:

The long term plans were welcomed, but in the shorter term there are issues on response times for the ambulance service. In response it was noted that the NHS as well as the County Council has huge funding pressures. The idea of the integration is to see how we can make best use of the resources that are available to make services better for our residents.

Member comments:

1. The Bedser Hub should be more widely promoted, and a trip to the Hub was requested for members of the Committee.
2. The County Council is lobbying Government for additional funding and it is hoped that an additional 2% increase in Council Tax for Adult Social Care will be allowed again.
3. Members were reassured that the Chief Executive of Surrey County Council was leading on Surrey Heartlands. There was wide consultation with the Health and Wellbeing Board during development of the plan which was presented to the Health and Wellbeing Overview and Scrutiny Committee.

Members thanked Mrs Clack for the interesting presentation.

53/16 ON STREET PARKING ENFORCEMENT UPDATE (EXECUTIVE FUNCTION) [Item 8]

Mr Ian Reynolds, Parking Manager for Woking Borough Council introduced the report. It was noted that the hours of operation of the CPZ set out in the table in the report at paragraph 2.11 were largely indicative of the hours of operation of the CPZ, but there were variations which were working well and there was no plans to change these.

Public comments:

Officers were thanked for the increase in visibility of parking enforcement locally, however, it was noted that there was a growing problem of people parking on pavements adjacent to roads with double yellow lines.

Member comments:

During discussion the following key points were discussed:

1. Members welcomed the priority that the Enforcement Team had focussing on parking outside schools, and it was noted that this was not common practice across the county.
2. Members agreed that employing an apprentice to support the Woking parking review would be hugely beneficial.
3. Concerns were raised about people parking on grass verges. Officers were asked to liaise with Legal over what could be done around enforcement, and whether a Bye Law would be beneficial. It was also noted that issues at individual sites could be looked at through the Parking Task Group.
4. It was agreed that officers would liaise with local members over enforcement in residential areas.

RESOLVED

Woking Joint Committee::

- (i) Noted the contents of the report.
- (ii) Agreed that the Woking Joint Committee parking surplus of £118,338 is allocated as follows:
 - a. £10,000 to the 2017 Woking Parking Review
 - b. £20,000 to fund apprentice assisting with Parking Reviews across Woking
 - c. £88,338 to supplement the Highways budget for 2017/18

54/16 HIGHWAYS UPDATE (EXECUTIVE FUNCTION) [Item 9]

Andrew Milne, Area Highways Manager (NW) introduced the report which set out an update on highway schemes in the borough and the proposed

schemes for 2017/18. Members were also asked to consider local roads for inclusion in Horizon 2 from 2018/19.

Member comments:

1. Members requested to see plans for Hill View Road/Mount Hermon Road before they were implemented to ensure they would address the issue, and if not the scheme may be withdrawn.
2. A consultation on the Vyne Bollards linked to the A322 would be carried out in the New Year.
3. Members discussed the Horizon 2 Roads and agreed the priority roads for Woking. They raised concerns over the accuracy of the list and would like Horizon integrated into the rest of the highway programme locally.

RESOLVED

Woking Joint Committee:

- (i) Noted the progress with ITS highways and developer funded schemes and revenue funded works for the 2016/17 financial year.
- (ii) Agreed the proposed capital works programme for 2017/18.
- (iii) Noted the budgetary position.
- (iv) Agreed that any available parking surplus funding is set aside to support the capital works programme.
- (v) Noted that a further Highways Update will be brought to the next meeting of this Committee.
- (vi) Agreed that the final decision for selecting 2273m of road resurfacing via Horizon 2 be delegated to the Area Highway Manager in consultation with the Joint Committee Chairman and Vice Chairman:
 1. Woking North – Boundary Road (308m)
 2. Goldsworth East and Horsell West – Arthurs Bridge Road (247m)
 3. The Byfleets – EITHER Barnes Wallis Drive (215m) OR Hart Road (360m)
 4. Woking South – Granville Road (230m)
 5. Woking South West – Holly Bank Road (260m)
 6. Woking South East – East Hill (364m)
 7. Knaphill and Goldsworth West – Inkerman Road (480m)

55/16 FORWARD PROGRAMME (FOR INFORMATION) [Item 11]

RESOLVED

Woking Joint Committee:

Noted and commented on the forward programme contained in the report and agreed to add reports on the following:

1. Invite the Police and Crime Commissioner to a future meeting
2. Update on Public Safety Partnership Board
3. Report back on Surrey Heartlands
4. Update on progress on flood alleviation schemes

56/16 DECISION TRACKER (FOR INFORMATION) [Item 12]

The updated Tracker was noted and it was agreed to remove the completed actions that were highlighted in grey.

Meeting ended at: 9.05 pm

Chairman

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